



ARENA PARK SECONDARY SCHOOL

ROSE HEIGHTS ROAD • ARENA PARK • CHATSWORTH • 4092
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WEBSITE : www.arenaparksecondary.com



2 December 2025

Dear Parent/Guardian

RE: Collection of Reports and Re-registration for 2026

Procedure for collection of reports and re-registration:

1. Parents/Guardians are to make their way to the Multi-Purpose Room at Arena Park Secondary at the specified time.
2. The bursar will be available to collect the re-registration fee of R3000-00 via card or cash. If you have completed payment (EFT, Card Swipe or Cash), please bring a copy of your Proof of Payment.
3. Once re-registration payments are complete, you will be directed to your child/ward's form educator where the following will take place:
 - Your registration form and POP will be collected and filed.
 - Your child/ward's report will be issued to you.
4. Should you have any outstanding school fee's (2025 and prior), you will be required to settle this amount prior to registering for the new academic year in 2026.
5. Parents/Guardians that have fulfilled their financial obligation to the school and are unable to collect the Report personally, may mandate another individual to collect on their behalf. The ffg. will be required:
 - 5.1 Letter of consent (giving authority for someone else to collect)
 - 5.2 Copy of the parent/guardian's ID Document
6. Please see the dates and times for Collection of Reports and Re-registration on the reverse of this document.

Yours in educational advancement

Mr. L.R. Mudley - Principal

SENIOR MANAGEMENT : L.R. MUDLEY (Principal), P.K. RAMKISSOON (Deputy Principal), A. JAGLAL (Acting Dep. Principal),
DEPARTMENTAL HEADS: S. CHINNAPPEN, , P. MORRIS, K.S. MKHASIBE, S. A. MOODLEY, K. MOODLEY (Act. Dept. Head)
ADMIN. STAFF : P. RAMDHANI, M. KHUZWAYO, S. MATTHEWS

Grade 8

Date: Monday, 08 December 2025

Time: 8.30am – 11.00am

Venue: Arena Park Secondary – Multi Purpose Room

Grade 9

Date: Monday, 08 December 2025

Time: 12.00pm – 2.30pm

Venue: Arena Park Secondary – Multi Purpose Room

Grade 10

Date: Tuesday, 09 December 2025

Time: 8.30am – 11.00am

Venue: Arena Park Secondary – Multi Purpose Room

Grade 11

Date: Tuesday, 09 December 2025

Time: 12.00pm – 2.30pm

Venue: Arena Park Secondary – Multi Purpose Room